

**MINUTES
REGULAR MEETING
THE GORHAM TOWN BOARD
APRIL 14, 2021 7:00pm**

The Gorham Town Board held a Regular Meeting on April 14, 2021 at 7:00 pm at the Gorham Town Hall. Present were; Town Supervisor Fred Lightfoote. Councilmembers; William Glitch, Brian S. Case and Jake Chard. Chief Operator Water/Wastewater Districts Greg Coston, Billing Clerk Brenda Jones and Town Clerk Darby Perrotte.

Town Officials joining via video/phone Conference; Code Enforcement Officer James Morse and Assessor Enza Mineo.

Councilmember Richard Malcolm and Highway Superintendent Zach Eddinger were necessarily absent.

Other guests in attendance; Susan Carpenter.

Other guests joining via video/phone conference; Lynn Klotz and Sally Napolitano.

1. Call to Order/Pledge to the Flag - Supervisor Lightfoote opened the meeting and led the Pledge to the Flag.
2. Privilege of the Floor – none requested
3. Approval of Minutes – 3/10/2021 Regular and public hearing meeting minutes

On the motion by Councilmember Chard, seconded by Councilmember Case, the minutes from 3/10/2021 were approved as submitted. Motion carried unanimously. (3-0)

030-2021

4. Reports of Town Officials -

- A. Chief Operator Water/Wastewater Plants – written report on file.

Councilmember Chard wanted to state for the record regarding action from the Water Department Employees.

Councilmember Chard said “My family said that Greg and Nate Bay helped with an issue at my Grandparents house and in doing so they were both very professional and I would like to formally thank both Greg and Nate for their professionalism and courtesy in the matter.”

Chief Operator Coston gave the Board and update regarding the status of the Water Treatment Plant Upgrade. He said MRB Group is doing a study, putting together a preliminary engineering report, of where the Plant is headed in the future. Everything from the water

treatment plant to distribution, adding waterlines as the Town grows, what roads it will hit. Long term, long range plans for enhancement to the water treatment plant.

Supervisor Lightfoote said he didn't bring the report up for approval tonight because the Board has to review it and determine if they want to make any changes to it.

B. Highway Superintendent – written report on file.

Councilmember Glitch joined the meeting at this time.

C. Zoning/Building Officer – written report on file.

D. Assessor – written report on file.

Town resident Sally Napolitano asked when the corrected assessment will show up on the Assessment Roll.

Assessor Mineo said it will show on the Tentative Assessment Roll May first and on the Final Assessment Roll July first.

E. Town Clerk – written report on file.

F. Town Supervisor – financial report on file.

On the motion by Councilmember Glitch, seconded by Councilmember Chard, the reports of Town Officials were approved as submitted. Motion carried unanimously. (4-0)

031-2021

5. Audit of Bills -

Abstract #4

A	219-310	\$32,894.10
B	220-290	2456.45
SL	219-309	823.45
DB	220-294	80,154.36
SS	219-298	2933.62
SW1	220-304	15,499.18
T/A	17	110.00

On the motion by Councilmember Case, seconded by Councilmember Glitch, the bills were approved for payment. Motion carried unanimously. (4-0)

032-2021

6. Business:

a. Resolution to Re-Appoint Maynard Fox III to the Board of Assessment Review.

Councilmember Glitch offered the following resolution and called for adoption. Councilmember Case seconded the motion and the resolution was adopted unanimously. (4-0)

**TOWN of GORHAM
Resolution #12-2021**

**Resolution to re-appoint Maynard Fox to the
Board of Assessment Review**

Whereas, Maynard (Marty) Fox has completed two years of service to the Gorham Board of Assessment Review, in doing so completing the term of Mr. Roland Hoffman, and;

Whereas, Mr. Fox desires to serve another term, and;

Whereas, Mr. Fox has displayed exceptional knowledge and performance regarding the issues associated with said board, and;

Therefore, The Gorham Town Board hereby appoints Mr. Maynard Fox to a full five year term of service to the Gorham Board of Assessment Review.

I Darby L. Perrotte, Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on April 14, 2021 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Frederick Lightfoote	X_____	_____
William Glitch	X_____	_____
Brian S. Case	X_____	_____
Richard Malcolm	absent	_____
Jake Chard	X_____	_____

b. Resolution to waive 30 Day Notice for Catering License.

Councilmember Chard offered the following resolution and called for adoption. Councilmember Glitch seconded the motion and the resolution was adopted unanimously. (4-0)

**TOWN of GORHAM
RESOLUTION # 9-2021**

APPROVE REQUEST TO WAIVE 30 DAY NOTICE FOR CATERING LICENSE

WHEREAS, Lincoln Hill Farm Brewery Inc. doing business at 3792 State Route 247 in the Town of Gorham, a current SLA license operator, intends to file for a 2-year catering license;

WHEREAS, pursuant to the NYS Alcoholic Beverage Control Law, section 110-b, an applicant must give the municipality thirty (30) days' notice before filing its application, this section also states

A municipality may express an opinion for or against the granting of such application.

WHEREAS, any such opinion may be deemed part of the record upon which the liquor authority makes its determination to grant or deny the application. Now therefore be it

RESOLVED, that the Town Board of the Town of Gorham hereby waives the thirty (30) days' notice period in allowing an earlier submission of the 2-year catering license application to the NYS Liquor Authority

Motion to adopt made by Councilmember Chard, seconded by Councilmember Glitch

I, Darby L. Perrotte, Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on April 14, 2021 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Frederick Lightfoote	X_____	_____
William Glitch	X_____	_____
Brian S. Case	X_____	_____
Richard Malcolm	absent	_____
Jake Chard	X_____	_____

- c. Resolution regarding Public Health Emergency Pandemic Plan.

Supervisor Lightfoote offered the following resolution and called for adoption. Councilmember Chard seconded the motion and it carried by the following vote. (3-1)

035-2021

TOWN of GORHAM

RESOLUTION #10-2021

Town of Gorham Emergency Pandemic Plan

Whereas, There has been a worldwide pandemic affecting all of humanity for over a year, and;

Whereas, There was no institutional knowledge to guide municipal response at the beginning of local impact, and;

Whereas, The State of New York mandates the adoption of a town Public Health Emergency Pandemic Plan, NYS legislation S8617B/A10832;

Therefore, The Gorham Town Board does hereby adopt, Resolution #10-2021, the Town of Gorham Emergency Pandemic Plan, and;

Therefore, Copies of this plan shall be kept in the offices of the Town Clerk, Town Supervisor, Code Enforcement Officer, The Highway Superintendent, and the office of the Water/Wastewater Superintendent, and;

Therefore, This document will be available for more timely response if ever needed again.

I Darby L. Perrotte, Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on April 14, 2021 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Frederick Lightfoote	X_____	_____
William Glitch	_____	X_____
Brian S. Case	X_____	_____
Richard Malcolm	absent	_____
Jake Chard	X_____	_____

d. Adopt resolution regarding Water Treatment Plant Professional Engineering Services.

Councilmember Glitch offered the following resolution and called for adoption. Councilmember Case seconded the motion and the resolution was adopted unanimously. (4-0)

036-2021

**TOWN of GORHAM
Resolution #11-2021
Proposal for Professional Services
Gorham Water Treatment Plant**

Whereas, The Gorham Town Board recognizes the need for additional treatment capabilities within the town’s Water Treatment Plant to provide the ability to filter harmful cyanobacteria as well as other possible emerging threats, and;

Whereas, The Board finds it in the Town’s best interest to contract with The MRB Group to provide Preliminary engineering services for the project, and;

Therefore, the Gorham Town Board Resolves to hire the MRB Group for this project for identified services for a cost of \$29,400 with any possible additional add on items for personnel time-charge basis and directs the Town Supervisor to enter into a contract with The MRB Group, 145 Culver Road, Rochester, N.Y. to provide needed engineering services for this project.

I Darby L. Perrotte, Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on April 14, 2021 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Frederick Lightfoote	X_____	_____
William Glitch	X_____	_____
Brian S. Case	X_____	_____
Richard Malcolm	absent	_____
Jake Chard	X_____	_____

7. Privilege of the Floor –

Susan Carpenter, County Road #11 resident.

Mrs. Carpenter said “I would like to note, when I drove over here tonight, at 7:00pm on Wednesday night, the Transfer Station is wide open. The gates are wide open, nothing is shut, nothing is locked. I keep hearing about the need to curtail people going in when they’re not supposed to be going in. Shutting and locking the gates would be bare minimum.”

Supervisor Lightfoote said “We have to move some fence or put up additional fence, because they have to leave the gates open because our fuel vendor isn’t necessarily there during business hours or during the days that they’re there.”

Mrs. Carpenter asked “They’re going to be there tonight?”

Supervisor Lightfoote said “They very well could be, they’ve been there at midnight sometimes.”

Mrs. Carpenter said they couldn’t text or call someone ahead of time or have a key?

Supervisor Lightfoote said “No, they tried that in the past and it didn’t work out. These big companies might have eight different drivers that show up. The gate might have to be left open eight days in a row before they finally come anyways. The way business is conducted anymore, everyone is operating at one hundred and ten percent capacity. They have to be able to change scheduling on the fly in order to be able to cover everyone. They’re times they come they might splash a few hundred gallons in because that’s all they’ve got left on the truck. They

might be back three days later or five days later or the next day or later that night another truck might be somewhere in the vicinity. It's the way of business anymore. That's just the way it goes. In order to make it more secure we have to do something different with the fence there. We're having a little trouble coming up with a way to do that because that isn't the only thing we have to provide access for. In the winter, when they're delivering salt, is another example. They could be any day of the week and any part of the twenty-four hour day, they could show up. They don't even allow for scheduling. We're doing the best we can."

Mrs. Carpenter said "My perspective as a taxpayer, it's a lot of money for an elaborate security system, they don't even bother to lock up. There are Ring cameras that go on the door that are connected to your cell phone it would give you an alert, they cost twenty bucks."

The Board discussed different types of security cameras that are on the market.

Supervisor Lightfoote said they will look into cheaper options.

8. Set the next Meeting Date – The next Town Board Meeting will be held on May 12, 2021 at 7:00 pm at the Gorham Town Hall.

9. Adjournment - With no further business, on the motion by Councilmember Case, seconded by Councilmember Glitch, the meeting was adjourned at 7:49 pm.

037-2021

Respectfully Submitted,

Darby L. Perrotte
Town Clerk

