

**MINUTES  
REGULAR MEETING and PUBLIC HEARING  
THE GORHAM TOWN BOARD  
July 8, 2020 7:00pm**

The Gorham Town Board held a Regular Meeting and Public Hearing on July 8, 2020 at 7:00 pm.

Present were; Town Supervisor Fred Lightfoote, Councilmembers; William Glitch, Brian S. Case, Richard Malcolm and Jake Chard. Water/Wastewater Chief Operator Greg Coston, Highway Superintendent Zack Eddinger, Building/Code Officer Jim Morse, Billing Clerk Brenda Jones and Town Clerk Darby Perrotte.

Other Guests in attendance via Phone or Video Conference; Assessor Enza Mineo, Lynn Klotz and Susan Carpenter.

1. Call to Order/Pledge to the Flag. Supervisor Lightfoote called the meeting to order and led the Pledge of Allegiance.
2. Privilege of the Floor – none requested
3. Public Hearing – Supervisor Lightfoote opened the public hearing regarding the Cable Franchise Agreement between Time Warner Cable Northeast LLC and the Town of Gorham. Town Clerk Perrotte read the legal notice as it appeared in the Daily Messenger. With no comment from the public Supervisor Lightfoote adjourned the hearing until August 12, 2020.
4. Approval of Minutes 6/10/2020 Regular Meeting Minutes

On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, the minutes were approved as submitted. Motion carried unanimously. (5-0)

**051-2020**

5. Audit of Bills -

Abstract #7

A	438-512	\$ 32,421.73
B	446-496	6,218.70
SL	512	550.03
DB	428-508	53,345.13
SS	429-519	6,180.27
SW1	429-522	22,098.64

On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, the bills were approved for payment. Motion carried unanimously. (5-0)

**052-2020**

6. Reports of Town Officials -

- A. Chief Operator Water/Wastewater Plants – written report on file.
- B. Highway Superintendent – written report on file.
- C. Zoning/Building Officer – written report on file.
- D. Assessor – written report on file.
- E. Town Clerk – written report on file.
- F. Town Supervisor – financial report on file.

With no other questions, regarding the Reports of Town Officials, Supervisor asked for a motion to approve the reports.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, the reports of Town Officials were approved as submitted. Motion carried unanimously. (5-0)

**053-2020**

7. Business:

- a. Appoint Charles Goodwin to the Town Zoning Board of Appeals, Alternate Member.

Mr. Goodwin gave the Board his biography and expressed his reason for wanting to serve on the ZBA. The Town Board asked Mr. Goodwin several questions. The Board recognizes Mr. Goodwin is well qualified to serve on this Board and unanimously agreed to appoint Mr. Goodwin.

On the motion by Councilmember Chard, seconded by Councilmember Case, to appoint Charles Goodwin to the Zoning Board of Appeals as an Alternate Member. Motion carried unanimously. (5-0)

**054-2020**

- b. Financial Discussion

Supervisor Lightfoote said “The biggest problem with our financial discussion is we don’t have much to discuss, yet. I don’t know what kind of money we’re going to have to finish out the year. Everyone has looked, in their own departments, what we can do to trim back, what we can do without that has already been budgeted for. Within the next ten days we’ll have figures for the second quarter sales tax revenues. It’s going to be much harder exercise when it comes to budget discussion.”

Councilmember Glitch said "I'm trying to look at it logically. This started in March, the end of the first quarter."

Supervisor Lightfoote said "Yes and sales were actually up."

Councilmember Glitch said "So, now we're through the second quarter. It's probably going to be fairly horrible but, with all these people spending stimulus money, depending on where they spent it, it may not be as bad as we think. The third quarter, things are starting to come back to life, may not be great but, I really think by the fourth quarter we might be alright. I really think it will come back if given a chance."

c. Spectrum Contract – Tabled until August 12, 2020 meeting for Board members to review the revised contract.

d. Budget Transfers –

On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, the following budget transfers were approved. Motion carried unanimously. (5-0)

**055-2020**

TOWN OF GORHAM  
BUDGET TRANSFERS FOR JUNE 30, 2020  
6/30/2020

FROM	TO	AMOUNT	EXPLANATION
A1990.4 Contingent Account	A1330.4 Tax Collection - Contractual	26.00	Line Transfer to cover overage
A1990.4 Contingent Account	A9010.8 State Retirement	971.00	Line Transfer to cover overage
		<b>997.00</b>	
B5999 Fund Balance	B8010.4 Zoning - Contractual	3,000.00	Line Transfer to cover overage
B5999 Fund Balance	B9010.8 State Retirement	1.00	Line Transfer to cover overage
B5999 Fund Balance	B9060.8 Hospital & Medical Insurance	10,000.00	Line Transfer to cover overage
		<b>13,001.00</b>	
DB2300 Transportation Services	DB5142.4 Snow Removal - Contractual	4,064.00	Line Transfer to cover overage
DB5999 Fund Balance	DB5142.4 Snow Removal - Contractual	40,000.00	Line Transfer to cover overage
DB5999 Fund Balance	DB9010.8 State Retirement	1.00	Line Transfer to cover overage
		<b>44,065.00</b>	
SS5999 Fund Balance	SS9010.8 State Retirement	1.00	Line Transfer to cover overage

e. Resolution #17-2020 Property Maintenance Law Violations

Code Enforcement Officer Morse issued violation notices to property owners who are not maintaining their lawns. As per Town of Gorham Property Maintenance Law. Officer Morse sends them out via certified and regular mail.

Councilmember Chard offered the following resolution and called for its adoption.  
Councilmember Glitch seconded the motion and the resolution was unanimously adopted. (5-0)  
**056-2020**

**TOWN OF GORHAM  
RESOLUTION #17-2020**

**WHEREAS**, the Town Board of the Town of Gorham has determined there shall be Property Maintenance (mowing) completed for properties within the Town as per Local Zoning Regulations and per NYS Building Code

**WHEREAS**, the Town of Gorham does hereby hire Bay Landscaping to mow these lawns that are in violation of the Town Code

**WHEREAS**, the Code Official/Zoning Officer has sent the violation notice to homeowners and they have brought the lawns into compliance within the allowable timeframe

**NOW THEREFORE BE IT RESOLVED THAT**, the Town of Gorham Town Board authorizes Bay Landscape to mow the following non-compliant lawns:

4484 Summit Parkway  
5268 County Road #11

I, Darby L. Perrotte Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on July 8, 2020 by the following vote:

	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Frederick Lightfoote	X_____	_____
William Glitch	X_____	_____
Brian S. Case	X_____	_____
Richard Malcolm	X_____	_____
Jake Chard	X_____	_____

f. Lake Property Rentals

The Board held a discussion prompted by a letter from several residents on County Road 11. They discussed complaints in regards to vacation rental homes on the lake.

The Board and Code Enforcement Officer Morse held a discussion. Officer Morse said any resident is entitled to rent their house out at any time. As long as they are following our zoning regulations. The only way to alleviate that is to address it in our Comprehensive Plan or to adjust our Zoning.

Supervisor Lightfoote said it makes the most sense to include this when we update the Town's Comprehensive Plan.

8. Privilege of the Floor – none requested

9. Set Next Meeting Date – the next regular meeting and public hearing will be August 12, 2020 at 7:00pm at the Gorham Town Hall.

10. Adjournment – with no further business on the motion by Councilmember Chard, seconded by Councilmember Glitch, the meeting was adjourned at 8:33pm. Motion carried unanimously. (5-0)

**057-2020**

Respectfully Submitted,

Darby L. Perrotte  
Town Clerk

