

**MINUTES
REGULAR MEETING
THE GORHAM TOWN BOARD
April 10, 2019 7:00pm**

The Gorham Town Board held a Regular Meeting on April 10, 2019 at 7:00 pm at the Gorham Town Hall. Present were; Town Supervisor Frederick Lightfoote, Councilmembers; Brian S. Case, Richard Malcolm and Jake Chard. Councilmember Glitch was necessarily absent. Water/Wastewater Chief Operator Greg Coston, Highway Superintendent Zach Eddinger, Zoning/Building Officer Jim Morse, Assessor Enza Mineo, Billing Clerk Brenda Jones and Town Clerk Darby Perrotte.

Other guests in attendance; Robert Morris, Lauren Kelly, Lynn and Maynard Fox.

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Approval of Minutes - 3/13/19 Regular & Public Hearing Meeting Minutes

On the motion by Councilmember Chard, seconded by Councilmember Case, the 3/13/19 meeting minutes were approved as submitted. Motion carried unanimously. (4-0)

027-2019

4. Audit of Bills -

Abstract #4

A	165-239	\$25,913.44
B	165-239	2,579.86
SL	212, 213	686.02
DB	165-238	73,589.20
SS	220-231	1,872.10
SW1	165-237	23,281.34
T/A	31-34	420,354.00

On the motion by Supervisor Lightfoote, seconded by Councilmember Case, the bills were approved for payment. Motion carried unanimously. (4-0)

028-2019

5. Reports of Town Officials -

A. Chief Operator Water/Wastewater Plants – written report on file.

B. Highway Superintendent – written report on file. Highway Superintendent Eddinger presented the Board with quotes for a security system for the Highway Department

and Transfer Station. The Board will look over the quotes to make a decision at a future meeting.

C. Zoning/Building Officer – written report on file. Officer Morse said “Gordy is done so I’ve started organizing the office. I took my in-service training in the month of March, we’re required by the State to do twenty-four hours of in service training. I’m looking forward to moving forward.”

Councilmember Malcolm asked about the IPS/Building Permit Program update that is listed on Officer Morse’s report.

Officer Morse said it is an existing system the office uses regularly but has not been updated and there are some new features to it.

Officer Morse said “That is one thing you will be seeing in my reports from here on out. You’re going to get a monthly report. You’re going to actually see what inspections I did. You’ll see what I’ve done, where I’ve been with times and stuff like that. The system has a lot of stuff to offer so I’m going to utilize it.”

Councilmember Case asked for an update on the Blossom Road property final cleanup.

Officer Morse said “Usually we shoot for a timeline of May 31st because of topsoil. It makes no sense for them to go down there if the ground is soft and try to push dirt around. Usually we let spring take its course and then we’ll encourage them to get it cleaned up.”

- D. Assessor – written report on file.
- E. Town Clerk – written report on file.
- F. Town Supervisor – written report on file.

On the motion by Councilmember Chard, seconded by Councilmember Case, the reports of Town Officials were approved as submitted. Motion carried unanimously. (4-0)

029-2019

6. Business:

- a. Appoint Robert F. Morris III to the Town’s Zoning Board of Appeals.

Mr. Morris gave the board a description of his background as a NYS Licensed Land Surveyor and expressed his interest in serving on the Town ZBA.

After careful consideration, on the motion by Councilmember Chard, seconded by Councilmember Malcolm, to appoint Robert F Morris III to the Zoning Board of Appeals as an alternate member. Effective immediately, term will run 4/10/19 through 9/30/26. Motion carried unanimously. (4-0)

030-2019

- b. Appoint Maynard Fox to the Town of Gorham Board of Assessment Review.

Mr. Fox gave a description of his background, education and work history. He comes to the Town with an extensive amount of knowledge in the banking and insurance fields including years of experience in the Commercial Real Estate Industry.

Councilmember Case offered the following Resolution and called for its adoption. Councilmember Chard seconded the Resolution and it was adopted unanimously. (4-0)

031-2019

**TOWN of GORHAM
RESOLUTION #7-2019**

WHEREAS, Resolution 7-2019 appointing Maynard J. Fox III to the Board of Assessment Review.

WHEREAS, the Town Board of the Town of Gorham agrees to appoint Maynard J. Fox III to the Board of Assessment Review.

WHEREAS, the Town Board of the Town of Gorham authorizes Maynard J. Fox III to serve on such Board effective 4/10/2019 through 9/30/2020, filling the position vacated by Roland Hoffman.

NOW THEREFORE BE IT RESOLVED, Maynard J. Fox III is hereby appointed to the Board of Assessment Review for Grievance Day hearings held in May and June 2019.

I, Darby L. Perrotte, Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on April 10, 2019 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Frederick Lightfoote	X_____	_____
William Glitch	absent	_____
Brian S. Case	X_____	_____

Richard Malcolm
Jake Chard

X _____
X _____

c. Lauren Kelly representative from Charter Communications –

Ms. Kelly spoke briefly about the franchise renewal, for the Town of Gorham, with Charter Communications locally known as Spectrum. Ms. Kelly is the Director of Government Affairs – Finger Lakes area for Charter Communications.

Ms. Kelly answered several questions and addressed concerns from the Board regarding the build-out by Spectrum for the Gorham area.

Supervisor Lightfoote said he will consult with the Town Attorney regarding the franchise agreement.

d. Court Audit – Supervisor Lightfoote made available the 2018 Court records for review by the Town Board.

On the motion by Supervisor Lightfoote, seconded by Councilmember Chard, 2018 court records have been reviewed by the Board. Motion carried unanimously. (4-0)

032-2019

7. Executive Session – On the motion by Supervisor Lightfoote, seconded by Councilmember Chard, the Board entered into executive session at 8:06pm to discuss matters relating to appointment, promotion, demotion, discipline or removal of a particular person or corporation.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, the Board returned to regular session at 8:45pm. No action was taken in executive session. Both motions carried unanimously. (4-0)

033-2019

8. Set Next Meeting Date – April 24, 2019 Special Meeting
May 8, 2019 Regular Meeting

9. Privilege of the Floor –

Assessor Enza Mineo said “I wanted to mention something about our Deferred Compensation Plan. I understand that the company we use, Nationwide, does not allow us to borrow against our 401k. We never opted in to that service. Is that something we can look into? It doesn’t have anything to do with our pension, it’s strictly in addition to our pension that we are contributing to.”

Supervisor Lightfoote said "Several years ago whatever change was needed we had no one interested in doing anything like that so we never followed through. It would need to be a policy, we need to opt-in to allow employees to do this if they want to."

Councilmember Chard made a motion for the Town of Gorham to make it a policy to opt-in, to allow employees to borrow against their Town of Gorham 457, Retirement Solutions Policy with Nationwide. The motion was seconded by Councilmember Malcolm on the condition that the Board review the opt-in policy to make sure our employees are not taken advantage of with details such as high interest rates. Motion carried unanimously. (4-0)

034-2019

10. Adjournment - with no further business, on the motion by Councilmember Case, seconded by Councilmember Malcolm, the meeting was adjourned at 8:55pm. Motion carried unanimously. (5-0)

035-2019

Respectfully Submitted,

Darby L. Perrotte
Town Clerk

