

**MINUTES
BUDGET WORKSHOP MEETING
GORHAM TOWN BOARD
SEPTEMBER 26, 2018**

The Gorham Town Board held a Budget Workshop meeting on Wednesday September 26, 2018 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Lightfoote, Councilmembers; Brian S. Case and Richard Malcolm, Chief Operator Water/Wastewater Districts Greg Coston, Highway Superintendent Zach Eddinger, Billing Clerk Brenda Jones and Town Clerk Darby Perrotte.

Other guests in attendance; Tina DeNigro and Cody Docteur.

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor: none requested
3. Business:

a. Executive Session – On the motion by Supervisor Lightfoote, seconded by Councilmember Malcolm, the Board entered into executive session at 7:03pm to discuss a personnel matter.

On the motion by Supervisor Lightfoote, seconded by Councilmember Case, the Board returned to regular session at 7:27pm. Motions carried unanimously. (3-0) No action was taken in executive session.

088-2018

b. Establish Temporary Position – Highway Superintendent Eddinger explained the need for a new employee at the Highway Department. They are currently shorthanded at the Highway Department because MEO/Transfer Station Attendant Roger Carroll is not working while he recovers from surgery. He may be out as long as five to six months. Superintendent Eddinger said the need is urgent to fill Roger’s position while he recovers.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, to establish a temporary Motor Equipment Operator (MEO)/Transfer Station Attendant position at the Highway Department at a rate of pay of ninety percent. Motion carried (2-1) (ayes- Malcolm, Case--Nay- Lightfoote)

089-2018

Highway Superintendent Eddinger recommended Cody Docteur to temporarily fill the position. Mr. Docteur was present for Board members to interview.

On the motion by Supervisor Lightfoote to appoint Cody Docteur to the position of temporary MEO/Transfer Station Attendant, effective immediately, at ninety percent rate of pay for that position. Motion carried unanimously. (3-0)

090-2018

c. Budget Work Session – 2019 Tentative Budgets were prepared and delivered to Board Members.

Tina DeNigro, from EFPR Solutions, was available to explain line items and answer any questions. The Board went over the budget page by page. Several items were discussed with department heads and some changes were made.

Mrs. DeNigro suggested the Town update its fund balance policy.

The 2019 Budget will be finalized and filed with the Town Clerk.

4. Set Next Meeting Date – The next regular meeting and Public Hearing for 2019 Budget will be October 10, 2018 at 7:00 pm at the Gorham Town Hall.

5. Adjournment: With no further business, on the motion by Councilmember Malcolm, seconded by Councilmember Case, the meeting was adjourned at 8:46pm

Respectfully Submitted,

Darby L. Perrotte
Town Clerk