

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
July 11, 2018**

The Gorham Town Board held a Regular Meeting on Wednesday July 11, 2018 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Fred Lightfoote, Councilmembers; William Glitch, Brian S. Case, Richard Malcolm and Jake Chard. Water/Wastewater Chief Operator Greg Coston, Highway Superintendent Zach Eddinger, Code Enforcement/Zoning Officer Gordy Freida, Assessor Enza Mineo, Billing Clerk Brenda Jones and Town Clerk Darby Perrotte.

Other guests in attendance; Rita Kulp, Brett Johnson, Ruth Freier, Bonita Hampton, Ryan Colvin and Greg Hotalling.

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Approval of Minutes – On the motion by Councilmember Malcolm, seconded by Councilmember Case, the 6/13/18 meeting minutes were approved as submitted. Motion carried unanimously. (4-0)

067-2018

4. Audit of Bills:

Abstract # 7

A 167-192	\$16,885.78
B 171-192	2,927.07
SL 193,194	667.11
DB 146-171	60,756.08
SS 44-54	4,225.37
SW1 120-144	9,664.93
TA 21	1,261.00

On the motion by Councilmember Chard, seconded by Councilmember Glitch, the bills were approved for payment. Motion carried unanimously. (5-0)

068-2018

5. Reports of Town Officials:

- a. Water/Wastewater Plants – written report on file.

Chief Operator Coston explained there was an error interpreting the quote from Blair Supply regarding the meter reading software. The original quote looked like it reflected a price of \$6,995.00 it was actually \$9,255.00 grand total. Board members agreed the quote was very confusing. They asked Chief Operator Coston to get a revised quote from Blair Supply for Town records.

On the motion by Councilmember Malcolm, seconded by Councilmember Glitch, to pay a total of \$9,255.00 to Blair Supply Corporation to upgrade the water meter reading software. Motion carried unanimously. (5-0)

069-2018

- b. Highway Superintendent - written report on file.
c. Zoning – written report on file.
d. Assessor – written report on file.
e. Town Clerk - written report on file.
f. Supervisor – written report on file.

On the motion by Councilmember Chard, seconded by Councilmember Case, the reports of Town Officials were approved. Motion carried unanimously. (5-0)

070-2018

6. Business:

- a. MRB Group -

Mr. Ryan Colvin and Mr. Greg Hotalling representing MRB Group attended the meeting to talk to the Board about MRB Group's Engineering Services. Some of the services MRB Group provides are; civil and structural engineering, survey and site design, storm water management and drainage systems, water treatment facility construction and upgrades, planning and zoning board assistance, SEQR process, grant writing along with many other areas of expertise. MRB has worked with municipal clients for ninety years offering a large range of services.

Mr. Colvin provided the Board with a booklet detailing all of the services the Group offers. The booklet includes many local area municipal projects they have completed.

b. 2019 Budget Discussion – Supervisor Lightfoote said information sheets went out to department heads to enter their 2019 budgetary needs in anticipation of finalizing the 2019 Town Budget.

- c. Gorham Free Library Renovation Project -

Ms. Ruth Freier, Director of the Gorham Free Library, spoke to the Board in regards to the 2019 town budget.

Ms. Freier said the library is very essential to the town and community. The Library is currently working on a grant application through the Pioneer Library System. Pioneer helps facilitate large construction grant projects for member libraries throughout the State.

Ms. Freier said the Library is working on interior and exterior upgrades and they hope to start renovation projects next year.

The grant application is due by the end of August. One of the requirements of the grant is that the Library have a twelve year lease.

Supervisor Lightfoote said since the Town owns the building the Library is housed in he has spoken with the Town Attorney to draw up a twelve year lease agreement.

Supervisor Lightfoote also would like the Board to create a committee to oversee the Library's ever growing space needs.

d. Open Space Reserve –

Supervisor Lightfoote would like the board to consider replenishing the Open Space Reserve Fund while considering the 2019 budget.

7. Set Next Meeting Date – the next regular meeting of the Gorham Town Board will be held August 8, 2018 at 7:00 pm at the Gorham Town Hall.

8. Privilege of the Floor:

Mr. Brett Johnson, Chairperson of the Gorham Conservation Board, encouraged Town Board members to attend the next meeting of the Conservation Board on August 1st, 2018 at 7:00pm at the Gorham Town Hall.

Mr. Johnson has lined up guest speaker Carla Jordan from Ontario County to discuss the County's Solid Waste Management Plan.

9. Adjournment - With no further business, on the motion by Councilmember Malcolm, seconded by Councilmember Glitch, the meeting was adjourned at 9:05 pm. Motion carried unanimously. (5-0)

071-2018

Respectfully submitted,

Darby Perrotte
Town Clerk

