

**MINUTES  
REGULAR MEETING  
GORHAM TOWN BOARD  
May 9, 2018**

The Gorham Town Board held a Regular Meeting on Wednesday May 9, 2018 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Fred Lightfoote, Councilmembers; William Glitch, Brian S. Case, Richard Malcolm and Jake Chard. Water/Wastewater Chief Operator Greg Coston, Highway Superintendent Zach Eddinger, Zoning/Code Enforcement Officer Gordy Freida, Assessor Enza Mineo and Town Clerk Darby Perrotte.

Other guests in attendance; John Murphy, Brenda Jones and Rita Kulp.

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Approval of Minutes – On the motion by Councilmember Chard, seconded by Councilmember Malcolm, the 4/11/18 meeting minutes were approved as submitted. Motion carried unanimously. (5-0)

**045-2018**

4. Audit of Bills:

Abstract # 5

A	101-129	\$51,893.60
B	110-122	523.20
SL	128, 129	569.50
DB	89-114	45,855.69
SS	28-32	849.99
SW1	69-85	3,487.34

On the motion by Councilmember Malcolm, seconded by Councilmember Glitch, the bills were approved for payment. Motion carried unanimously. (5-0)

**046-2018**

5. Reports of Town Officials:

a. Water/Wastewater Plants – written report on file. Chief Operator Coston asked John Murphy from Blair Supply to give the Board a brief overview on the meter service they offer. The Water Department is in need of upgrading the water meter reading software. The meter base will stay, the reader is what needs to be updated.

Mr. Murphy said the Town of Gorham has been a Badger customer for many, many years. Connect Reading Management Software has been available since 1987. The company has discontinued that software. The current operating software is outdated. A new cloud based software is what is being offered because the industry is going to a cloud based software. In doing that the hardware has to be upgraded. Mr. Murphy presented the Town with pricing for the new cloud based software and said it will integrate with Williamson Law software that the Town currently uses for billing.

- b. Highway Superintendent - written report on file.
- c. Zoning – written report on file
- d. Assessor – written report on file.
- e. Town Clerk - written report on file.
- f. Supervisor – written report on file.

On the motion by Councilmember Chard, seconded by Councilmember Glitch, the reports of Town Officials were approved. Motion carried unanimously. (5-0)

**047-2018**

6. Business:

a. Resolution for Cash Contribution for Deep Run and Ontario Beach Parks Project.

Councilmember Malcolm offered the following Resolution and called for its adoption. The motion was seconded by Councilmember Case and adopted by unanimous vote.

**TOWN OF GORHAM TOWN BOARD  
RESOLUTION NO. 10-2018**

**Agreement for Cash Distribution for Deep Run and Ontario Beach Parks**

The County of Ontario has implemented a project to update, enhance and expand recreational activities along New York State Route 364 Corridor within the Township of Gorham, NY.

**WHEREAS**, Ontario County desires to make improvements to Deep Run Park as well as Ontario Beach Park; and

**WHEREAS**, Ontario County has entered into agreement with the firm of Barton and Logiudice to provide planning activities for associated enhancements;

**WHEREAS**, Ontario County also desires opportunity for residents to connect to the Town of Gorham’s Easton Park, directly across State Route 364 from Deep Run Park; and

**WHEREAS**, additional money is needed by Ontario County to complete the desired plan; and

**WHEREAS**, the Town of Gorham has agreed to provide a level of funding to support said improvements within the Town;

Now therefore be it;

**RESOLVED** the Town Board of the Town of Gorham resolves to provide funds in the amount of \$5,000.00 to Ontario County to accomplish objectives regarding this project.

I, Darby L. Perrotte Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town of Gorham Town Board at a duly convened meeting on May 9, 2018 by the following vote:

	<u>AYE</u>	<u>NAY</u>
Frederick Lightfoote	<u>X</u>	_____
William Glitch	<u>X</u>	_____
Brian S. Case	<u>X</u>	_____
Richard Malcolm	<u>X</u>	_____
Jake Chard	<u>X</u>	_____

b. Resolution Honoring David E. Cook

Supervisor Lightfoote offered the following resolution and called for its adoption. Councilmember Malcolm seconded the motion and it was adopted by unanimous vote.

**TOWN OF GORHAM TOWN BOARD  
RESOLUTION NO. 11-2018**

**RESOLUTION HONORING DAVE COOK**

**WHEREAS** The Town of Gorham lost a valued member of the community on April 27 2018, with the death of David E. Cook.

**WHEREAS** Dave was a forward thinking, knowledgeable and generous leader and mentor.

**WHEREAS** Dave’s larger than life personality drew you in and forced you to like him. Dave served on the Town Conservation Board and Gorham Republican Committee with enthusiasm and excellence.

Now therefore be it;

**RESOLVED** the Gorham Town Board greatly acknowledges Dave’s years of service and significant contributions to the Town.

**RESOLVED** Dave will stay alive in the memory of those who knew him, recognizing it was a privilege to know him even if the time wasn’t nearly long enough.

I, Darby L. Perrotte Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town of Gorham Town Board at a duly convened meeting on May 9, 2018 by the following vote:

	<u>AYE</u>	<u>NAY</u>
Frederick Lightfoote	X _____	_____
William Glitch	X _____	_____
Brian S. Case	X _____	_____
Richard Malcolm	X _____	_____
Jake Chard	X _____	_____

c. Billing Clerk

On the motion by Supervisor Lightfoote, seconded by Councilmember Case, to appoint Brenda Jones to full time billing clerk with an increase in pay to \$16.00 per hour. Effective immediately. Motion carried unanimously. (5-0)

**048-2018**

d. Mini Excavator for Highway Department

Highway Superintendent Eddinger said the Highway is in need of a new excavator. The Town shares the machine with the Village of Rushville. Mr. Art Rilands, Public Works Supervisor for the Village, said he is comfortable with the decision Mr. Eddinger makes regarding this purchase.

On the motion by Councilmember Glitch, seconded by Councilmember Chard, to approve the purchase of a Bobcat E-55 mini excavator from Bobcat of the Finger Lakes, at a price not to exceed \$33,859.60. Part of which will be paid by the Village of Rushville. Motion carried unanimously. (5-0)

**049-2018**

- e. New Truck Purchase for Highway Department and Water Department.

Highway and Water Department submitted bids for new pickup trucks. Councilmembers discussed various options including leasing, discounts and State bid from Dealerships.

On the motion by Supervisor Lightfoote, seconded by Councilmember Chard, to purchase a new truck for the Water Department and a new truck for the Highway Department through the Ford Fleet Program. Motion carried unanimously. (5-0)

**050-2018**

- f. EFPR Solutions Contract for Outsourced Bookkeeping Services

EFPR Solutions has proposed to do the Town's Bookkeeping for an amount of \$2,000.00 per month.

On the motion by Supervisor Lightfoote, seconded by Councilmember Malcolm, to accept the proposal from EFPR Solutions, LLC for monthly Bookkeeping services for \$24,000.00 annually or \$2,000.00 per month. Motion carried unanimously. (5-0)

**051-2018**

- g. Finger Lakes Land Trust Funding

The Town Board discussed Finger Lakes Land Trust's request for additional funding for the Purchase of Development Rights Project on Jones Road.

On the motion by Councilmember Malcolm, seconded by Councilmember Glitch, no additional funding will be provided at this time. Motion carried unanimously. (5-0)

**052-2018**

- h. Sign for the future Easton Park on County Road 1 in the Town of Gorham

On the motion by Councilmember Chard, seconded by Councilmember Case, to authorize the purchase of a 3' x 5' sign for the future Easton Park at a price of \$180.00. Motion carried unanimously. (5-0)

**053-2018**

7. Executive Session – On the motion by Councilmember Glitch, seconded by Councilmember Chard, the Board entered into executive session at 9:07 pm to discuss possible pending litigation and a personnel matter.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, the Board returned to regular session at 10:15 pm.

No action was taken in executive session. Motions carried unanimously. (5-0)

**054-2018**

8. Correspondence – a thank you note from the Gorham Historical Society

Dear folks:  
On behalf of the Town of Gorham  
Historical Society, thank you all so  
very much for the generous donation  
to support both the Historical Society,  
as well as the Town Historian.  
We do not take for granted the  
yearly funding as well as you  
being "wonderful landlords" for both  
us and the Gorham Free Library.

As an aside, we enjoy our  
relationship with our Town Historian  
Donny, Librarian Ruth, and Jack of  
all trades Gordie Frieda

Sincerely

Steve Mumby secy

Sharon & Cornelius

Bud Lippincott  
Sharon & Cornelius Mumby  
Ann Motz

8. Set Next Meeting Date – the next regular meeting of the Gorham Town Board will be held on June 13, 2018 at 7:00pm at the Gorham Town Hall.

9. Adjournment - With no further business, on the motion by Councilmember Chard, seconded by Councilmember Glitch, the meeting was adjourned at 10:17 pm.

**055-2018**

Respectfully submitted,

Darby Perrotte  
Town Clerk