

APPEARANCE TICKETS

CHAPTER 5

TOWN OF GORHAM

- 5.1 **Officials Authorized to Issue Tickets**
- 5.2 **Compliance with State Law**
- 5.3 **Filing of Information or Complaint**
- 5.4 **Form**

[History: Adopted by the Town Board of the Town of Gorham, Local Law #2-92]

5.1 Certain Officials Authorized to Issue Tickets

Notwithstanding any provisions of the Uniform District Court Act and/or the Uniform Justice Court Act, the following officials, officers, employees and personnel of the Town of Gorham shall have the power to issue and serve, within the Town of Gorham, appearance tickets in cases arising in connection with the performance of their duties. Such services shall have the same force and effect as if served by a peace officer, without their being peace officers.

- A. Code Enforcement Officer of authorized agent.
- B. Any other person or persons so authorized by the Town Board of the Town of Gorham by resolution at an open meeting of the Town Board of the Town of Gorham to enforce any provision of its local laws.

5.2 Compliance with State Law

Appearance tickets shall be issued in compliance with Article 150 of the Criminal Procedure Law of the State of New York.

5.3 Filing of Information or Complaint

The Codes Enforcement Officer and/or his duly designated employees and/or assistants who have issued and served an appearance ticket must, at or before the time such appearance ticket is returnable, file or cause to be filed with the court in which it is returnable, an information or a simplified information or a misdemeanor complaint charging the person named in such appearance ticket with the offense specified therein. Nothing herein contained shall authorize the use of a simplified information when not authorized by law.

5.4 Form

- A. An appearance ticket issued and served pursuant to this chapter for violation of any ordinances, codes or local laws of the Town of Gorham shall be returnable in the Town Justice Court on the day and hour when Court shall be regularly scheduled and shall be substantially in the following form;

**APPEARANCE TICKET
C.P.L. 150.10**

YOU ARE HEREBY NOTIFIED TO APPEAR PERSONALLY IN THE	
TOWN COURT, TOWN OF GORHAM 4742 SOUTH STREET GORHAM, NY 14461	
ON _____, 20__	AT _____, __M
TO ANSWER A CHARGE OF _____	
AN OFFENSE	
COMMITTED IN TOWN OF GORHAM, NEW YORK	
ON THE _____ DAY OF _____, 20__	AT _____, __M
IN VIOLATION OF TOWN OF GORHAM ZONING REGULATIONS _____	
ARTICLE: _____	SECTION: _____
ISSUED THIS _____ DAY OF _____, 20__	
CODE ENFORCEMENT OFFICER _____	

UPON YOUR FAILURE TO APPEAR, A WARRANT MAY BE ISSUED FOR YOUR ARREST.

- B. This summons shall be quadruplicate, with the original being served upon the defendant, the second copy sent to the Court, along with the accusatory instrument, the third copy being given to the Town Attorney and the fourth copy kept in the files of the issuing office.